दीन दयाल उपाध्याय कॉलेज
DEEN DAYAL UPADHYAYA COLLEGE
(दिल्ली विश्वविद्यालय) (UNIVERSITY OF DELHI)
दिल्ली रा. रा. क्षेत्र सरकार द्वारा 100% वित्त पोषित, 100% funded by Govt. of NCT of Delhi
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No. 220   **Dated: 21.01.2026**

EXAMINATION NOTICE

The Process of Filling Online Examination Forms for the Semester- II/IV/VI of Academic Session 2026 has been started.

Last date without late Fee – 31.03.2026 (till 11.59 pm)

Last date with late fee   – 30.04.2026 (till 11.59 pm)

University Notification No. Exam. VII/2026/01 dated 06th January, 2026 with regard to Schedule of Activities/Important Notes/Instructions is being sent herewith for your information.

Principal

NOTIFICATION

Subject: <u>Filling up of Examination Form for Regular, NCWEB & SOL students for Session May/June 2026.</u>

All Regular, NCWEB & SOL Students of Semester II/IV/VI of all Undergraduate (UG) and Postgraduate (PG) Programmes may fill Examination Form as per schedule given below:-

Sr. No.	Details		Dates
1	Examination Form Opens		06.01.2026
2.	Last date for filling up of Examination Form	**(without late fee)**	31.03.2026 (till 11:59 pm)
		(with late fee)	30.04.2026 (till 11:59 pm)
3.	Correction by College on student's request in Examination Form (No fresh Form shall be accepted).		01.05.2026 to 05.05.2026
4.	Verification by College/Department/ Centre		01.05.2026 to 07.05.2026 (till 11:59 pm)
5.	Generation of Admit Card		08.05.2026 onwards

Note: End term Examinations Begins w.e.f. 16.05.2026

Important Note:

- i) No student shall be allowed to fill Examination Form after the last date mentioned at Sr. No.2 above.
- ii) The Information of the Examination Form shall be widely published on website and notice board of the College/Department/Centre

1. The Process for filling out a University of Delhi (DU) student examination form using 'Samarth Portal' is available on the DU student portal at **https://slc.uod.ac.in** . The process involves the following steps:
    - i) Go to the Students Portal
    - ii) Do the registration using Enrolment Number provided by the University after Admission. (ignore this step if already registered).
    - iii) Find the active examination sessions
    - iv) Login using your enrolment number and password. You will reach your Dashboard.
    - v) Go to the Course Selection Form.
    - vi) Select the correct papers offered and submit.
    - vii) Preview the form and update courses, if needed.
    - viii) Go to the Examination Form.
    - ix) Select the PwD status and percentage of disability (if any).
    - x) Select the regular and improvement (if any) courses already appearing for which the student wants to appear for the examination.
    - xi) Submit the examination form.
    - xii) Go for the payment of examination form fee.
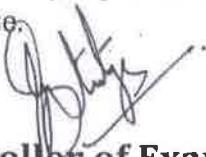
3. Instructions for Students: -

i) Use your mobile number and email address that are linked to Samarth portal for receiving OTP.

ii) Fill the correct university enrollment number.

iii) If you don't have an enrollment number, use your examination roll number instead.

iv) Create a strong password.

v) Keep a record of your username id and password.

vi) In case of any query/discrepancy in filling the examination form, the student may contact their respective Faculty/Department/College/Centre

vii) After selecting courses and filling the examination form student should keep the printout of the Examination form. The Admit Card shall be issued by the University after verification and confirmation of the examination form by their respective Faculty/Department/College/Centre.

4. Instructions for Faculty/College/Department/Centre while verifying the Examination Form:

i) Check details of student Name, Gender, Course Name, Parent Name etc.

ii) Check whether student has filled all previous Examination Forms.

iii) Check whether student is eligible for promotion in Part-2/3

iv) Check whether the course filled by the student are being offered by Faculty/College/Department/Centre.

v) Check whether the UPC and Title of the course filled by Student are correct.

vi) Check whether fee is correctly filled.

vii) The Examination Form schedule is to be strictly followed.

Important Notes:

(I) Those candidates who are promoted to Part-2/Part-3 in their respective Courses as per promotion rules are only eligible to fill the exam form for Semester IV/VI.

(II) Those Candidates who do not get registered and fill the Semester I/II/III/IV/V/VI Examination Form shall become ineligible to take all subsequent examinations till the foregoing requirement is fulfilled.

(III) The above schedule is also applicable for the Essential Repeaters, Improvement and Ex-students of Semesters II/IV/VI under CBCS (LOCF) & NEP-UGCF-2022 Scheme for the Academic Session 2025-2026.

(IV) The Examination form are provisional and subject to the fulfilling all the requirements for appearing in the End Term Examination like attendance and passed in the previous Examinations, as per the University Rule.

(V) The Faculty/College/Department/Centre shall be liable for any lapse on their part and shall be solely responsible for any claims arising out of lapse.

Controller of Examinations